

**ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
AUGUST 12, 2025**

11:30 AM - 1:00 PM

MH-141

Present: Bono, Childers, Gradilla, Graewingholt, Jarvis, Kanel, Kleinjans, Swarat, Wood, Valdez (for Milligan)

I. CALL TO ORDER

- Chair Jarvis called the meeting to order at 11:30 am.

II. URGENT BUSINESS

Q: Can the Senate office send an official email to the committee chairs asking them to send out the meeting agenda in advance and also keep track of attendance? This will allow us to keep track of meetings that are taking place and attendance.

A: We do chair orientation in the fall; I will make sure to remind them. I will also send an email to everyone so that those who do not attend the meeting (including recurrent chairs) know.

Q: As the committee liaison, should we be telling you when there are people who never attend meetings?

A: Yes, that information is helpful when we work on committee assignments.

III. ANNOUNCEMENTS

- No announcements.

IV. TIME APPROXIMATE

11:30 AM – 12:00 PM

Presenter: President Rochon

President Rochon joined the Exec meeting to discuss several topics.

The Executive Committee went into Executive Session.

V. APPROVAL OF MINUTES

- 5.1 EC Minutes 7-22-25 (draft) - *forthcoming*

VI. CHAIR'S REPORT

- I attended a meeting on safety protocol for ICE.

Q: (Valdez) Has the Chancellor said anything?

A: (Swarat) She said the Chancellor's office is working on something. We were told the Vice Chancellor of Academic Affairs, and the Vice Chancellor of Student Affairs is working on something that will go the Provost and VPs soon. The Provost will have a meeting with them tomorrow, so we are hoping he will learn more.

Q: (Bono) Do we know what the plan is to distribute this? Last time the cards were put in all the faculty members' mailboxes.

A: (Jarvis) I'm guessing they will do the same thing.

Q: (Bono) What about the students?

A: (Jarvis) I'm guessing they will distribute to them too.

Q: (Bono) Is there an electronic version they can post on Canvas?

A: (Jarvis) Yes, they provided an electronic version last year.

- (Swarat) There is a website called www.fullerton.edu/immigration, there is a copy of the card there.
- (Bono) It would be good to get some guidance on how faculty should be handling this.
- The Executive Committee went into Executive Session.

VII. STAFF REPORT

- Mark your calendars, Convocation will take place on Tuesday, September 16th from 11:00 am - 12:00 pm, there will be no Exec meeting that day.
- For the fall semester, Caro will be filling in for Mike as one of our CSU Senators because he is on leave.
- Let me know if you are eligible to receive additional pay for attending summer meetings.

Q: (Kleinjans) Have you heard anything about the vp searches?

A: (Jarvis) No. We have already approved our part as the Senate as far as staffing the faculty. We were told the searches will start in the fall.

I will go through all the interim positions that are close to 18 months so we can identify those that need to do extensions, so they can submit their plan.

VIII. UNFINISHED BUSINESS

8.1 Faculty Committee Assignments for Standing Committees and Misc. Boards, AY 2025-2026

- Exec continued working on filling AS Standing Committees and Misc. Boards vacancies. An email will be sent out to faculty asking them to serve. Once we receive acceptance, the faculty member's name will be added to the consent calendar for the August 28th Senate meeting.

8.2 UPS Documents for Review AY 2025-26

- Exec began working on reviewing the UPS documents that need to be reviewed and identified which committee they need to be assigned to.

IX. NEW BUSINESS

9.1 Department Restructuring

1. UPS 100.600 - Establishment of University Departments
2. UPS 100.605 - Policy on Administrative Restructuring of Academic Programs

9.2 Annual Reports for Review from AY 2024-25

9.3 GEC Recommendations to remove barriers to Graduate Student Success - (Discussion item)

9.4 New UPS XXX.XXX - Tenure-Track and Tenured Faculty Workload

9.5 Revision/rewrite of UPS 450.000 - Policy for Non-Academic Credit/CEU Certificate Programs Implementation and Awarding of the Continuing Education Unit

1. UPS 450.500 - Policy for Implementation and Awarding of the Continuing Education Unit

9.6 UPS 100.001 - Academic Senate Bylaws

X. ADJOURNMENT

- Meeting adjourned at 1:00 pm.